



Main Hall - Town Hall, Huddersfield

Tuesday 14 May 2019

Dear Member

The Council will meet on Wednesday 22 May 2019 at 12.30 pm at Main Hall - Town Hall, Huddersfield.

Note: Agenda Items 1 to 3 will be considered in the Main Hall at 12.30pm. The meeting will then adjourn until 2.30pm and the remaining items of business will be considered in the Council Chamber, Huddersfield Town Hall.

This meeting will be webcast live from 2.30pm and will be available to view via the Council's website.

The following matters will be debated:

Pages

1: To elect the Mayor for the ensuing year

To elect the Mayor for the 2019/20 Municipal Year.

2: To appoint a Deputy Mayor for the ensuing year

To appoint a Deputy Mayor for the 2019/20 Municipal Year.

3: To approve as a correct record and authorise the signing of the Minutes of the Ordinary Meeting of the Council held on 20 March 2019

To agree as a correct record.

1 - 6

4: Interests 7 - 8

The Councillors will be asked to say if there are any items on the Agenda in which they have disclosable pecuniary interests, which would prevent them from participating in any discussion of the items or participating in any vote upon the items, or any other interests.

5: Announcements by the Mayor and Chief Executive 9 - 10

To receive announcements, including the results of the Local Council Election held on 2 May 2019.

6: To receive any apologies for absence from Elected Members

To receive any apologies for absence.

7: Ward and Place Partnerships 11 - 16

To consider the proposals to support place based working.

Contact: Jacqui Gedman, Chief Executive.

8: Locality Lead Role (Reference from Corporate Governance and Audit Committee) 17 - 24

To consider the creation of a new locality lead role for Councillors with effect from 2019/2020.

(Report attached).

Contact: Carl Whistlecraft, Head of Democracy.

9: Proposed Amendments to the Council's Constitution (Reference from Corporate Governance and Audit Committee) 25 - 128

To consider and determine amendments to the Constitution of Kirklees Council.

(Report attached)

Contact: Julie Muscroft, Service Director, Legal, Governance and Commissioning

10: Proposed Changes to the Code of Conduct (Reference From Corporate Governance and Audit Committee) 129 - 152

To consider the proposed changes to the Council's Code of Conduct.

(Report attached).

Contact: Julie Muscroft, Service Director, Legal, Governance and Commissioning.

11: Proposed Amendments to Contract Procedure Rules (Reference from Corporate Governance and Audit Committee) 153 - 224

To consider and determine amendments to the Council's Contract Procedure Rules.

(Report attached)

Contact: Julie Muscroft, Service Director, Legal, Governance and Commissioning

12: Proposed Amendments to the Council Financial Procedure Rules (Reference from Corporate Governance and Audit Committee) 225 - 274

To consider and determine amendments to the Council's Financial Procedure Rules.

(Report attached)

Contact: Martin Dearnley, Head of Audit and Risk

13: Meetings of Council 2019/20 (Reference from Corporate Governance and Audit Committee) 275 - 284

To determine the schedule of meetings of Council for the 2019/20 Municipal Year.

(Report attached)

Contact: Andrea Woodside, Principal Governance Officer

14: Committees of the Council 285 - 288

To determine the Committees of the Council for the 2019/20 Municipal Year.

(Report attached)

Contact: Andrea Woodside, Principal Governance Officer

15: Re-establishment of Boards and Working Parties 2019/2020 289 - 296

To consider the re-establishment of Boards and Working Parties for the 2019/20 Municipal Year, including amended Terms of Reference.

(Report attached)

Contact: Helen Kilroy, Principal Governance Officer

16: Proposed revisions to Terms of Reference - Health and Wellbeing Board 297 - 302

To consider the amended Terms of Reference of the Health and Wellbeing Board.

Contact: Jenny Bryce-Chan, Principal Governance Officer

17: Allocation of Seats 303 - 304

To determine for the Municipal Year 2019/20 the allocation of seats on Committees and to any Political Groups formed under the Local Government (Committees and Political Groups) Regulation 1990 or any substituted regulations and the allocation of seats to any Members of the Council who are not Members of any such Political Groups if there are any outstanding unallocated places.

(Schedule attached.)

Members are informed that it is proposed that arrangements for representation of Political Groups on the Committees and Panel listed below should NOT be in accordance with the requirements of Section 15 and 16 of the Local Government and Housing Act 1989 but should be as set out in the report to be circulated at this item:

Corporate Governance and Audit Committee
Health and Wellbeing Board
Overview and Scrutiny Management Committee

This notice is given in accordance with Section 17 of the 1989 Act and Regulation 20 of the Local Government (Committee and Political Groups) Regulations 1990. Each proposal will require approval with no Members of the Council voting against.

Contact: Andrea Woodside, Principal Governance Officer

18: Membership of Committees, Boards, Panels and Ratio of Substitutes Panel 305 - 320

To determine for the Municipal Year 2019/20 the Membership of the Committees, Boards and Panel in accordance with nominations from Group Business Managers, and the ratio of the Panel of Substitute Members for each Political Group.

(Schedule to follow)

Contact: Andrea Woodside, Principal Governance Officer

19: Dates/Times of Committees, Boards and Panels 321 - 330

To determine for the Municipal Year 2019/20.

(Schedule attached)

Contact: Andrea Woodside, Principal Governance Officer

20: Appointment of Members to Joint Authorities 331 - 336

To determine for the Municipal Year 2019/20 arrangements for the allocation of seats on Joint Authorities.

(Report attached)

Contact: Helen Kilroy, Principal Governance Officer

21: Appointment to Outside Bodies/Other Committees 337 - 354

To determine for the Municipal Year 2019/20 the appointment of representatives to other Committees, Outside Bodies etc. except where appointment to those bodies has been delegated by the Council or is exercisable only by the Leader.

(Report attached)

Contact: Helen Kilroy, Principal Governance Officer

22: Spokespersons of Joint Committees and External Bodies 355 - 358

To determine, for the Municipal Year 2019/20 the Council's spokespersons nominated to reply to oral questions at Council meetings upon any service provided by various organisations.

(Report attached)

Contact: Helen Kilroy, Principal Governance Officer

23: Appointment of Chairs of Committees

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360

To appoint Chairs of the following Committees for the 2019/20 Municipal Year;

- (a) Appeals Panel
- (b) Corporate Governance and Audit Committee
- (c) Health and Wellbeing Board
- (d) Licensing and Safety Committee
- (e) Overview and Scrutiny Management Committee
- (f) Personnel Committee
- (g) Standards Committee
- (h) Strategic Planning Committee
- (i) Statutory Officer Dismissal Committee
- (j) Scrutiny Panel – Childrens
- (k) Scrutiny Panel – Corporate
- (l) Scrutiny Panel – Economy & Neighbourhood
- (m) Scrutiny Panel – Health & Adult Social Care

(Note: This schedule is based upon the approval of the proposed as set out at Agenda Item 14).

By Order of the Council



Chief Executive